

Government of the People's Republic of Bangladesh
Road Transport and Highways Division
Dhaka Mass Transit Company Limited (DMTCL)
71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000
www.dmtcl.gov.bd

Memo No. 35.05.0000.001.97.176.22-204

Date: 29 April 2024


Office Order

The undersigned is directed to convey the approval of the authority to Mr. Md. Iftikhar Hossain, General Manager (Operation), Dhaka Mass Transit Company Limited (DMTCL) and his wife want to travel Thailand for urgent need. He will travel 11 May 2024 to 16 May 2024 or 06(Six) days from the date of commencement of his travel.

2. Terms and Conditions are as follows:

- a. All expenses of this visit will be borne by himself.
- b. There will be no financial involvement of DMTCL.
- c. He will not be allowed to extend his leave.
- d. Approval of this leave will be treated as leave without pay.

This order has been issued with the approval of the Competent Authority.


A. K. M. Khairul Alam
Director (Administration)
Dhaka Mass Transit Company Limited
E-mail: directoradmin@dmtcl.gov.bd

Copy to:

1. H.E. High Commissioner, High Commission of Thailand to Bangladesh, 18 & 20, Madani Avenue, Baridhara, Dhaka-1212
2. Director General, Department of Immigration and Passports, Agargaon, Dhaka
3. Director (Finance and Accounts)/(Admin), DMTCL
4. Mr. Md. Iftikhar Hossain, General Manager (Operation), DMTCL
5. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
6. PS to Managing Director, DMTCL
7. PS to Secretary, Road Transport and Highways Division, Bangladesh Secretariate, Dhaka
8. System Analyst, DMTCL (With request to publish this 'Office Order' in the website of DMTCL)
9. Office Copy
10. Master Copy